



## **Job Description: 2024 Part-time Energy Efficiency Community Outreach Coordinator**

### **Desired qualifications:**

- Be familiar with the benefits of, and options for energy efficiency monitoring and upgrades within West Virginia.
- Be acquainted with our allies at WV Citizens Action Education Fund, WV Solar United Neighbors, West Virginians for Energy Freedom, West Virginia Environmental Council and WV Sierra Club.
- Have familiarity with WV Public Service Commission processes, and recent decisions re: electric rate increases, and coal fired power plant issues.
- Have familiarity with, or training/certification in building energy usage analysis, and energy efficiency upgrade planning.

### **Position Requirements and compensation:**

- This is a 20-30 hour per week independent contractor position; Time period of employment: February 2024 – December 2024, with possible extension through 2025, pending funding.
- Priority tasks will include:
  - 1) 5-10 calls per week to community leaders in WV
  - 2) working with other EEWV and allied representatives to make plans for community meetings
  - 3) attendance at some or all community meetings
  - 4) follow up phone calls after meetings
  - 5) maintenance of a spreadsheet of contacts and work log
- Must have a reliable vehicle and be willing to travel as needed within WV communities.
- Compensation: \$20 per hour, (negotiable to experienced candidates); 20 hours to 30 hours per week; work log required. Mileage and travel expenses will be reimbursed when attending community or municipal meetings, or when meeting one on one with property owners, potential allied businesses, etc.

**To apply:** send cover letter and resume to Robin Blakeman: [robin@eewv.org](mailto:robin@eewv.org)